AUSTRALIAN CENTRE FOR MISSION AVIATION

MISSION AVIATION COURSES

COURSE INFORMATION 2014

(Version 1, November, 2013)

For further information:
Email: Admissions Manager:
Delyse@acma.vic.edu.au
Phone: – (03) 9739 0612
From outside Australia – 61 3 9739 0612
www.acma.vic.edu.au

ACMA Course Info 2014, November, 2013
ACMA ABN: 47 144 017 587
Accredited Bible Course conducted at ACMA on behalf of the Australian College of Ministries (ACOM)
ABN – 96130 267 604  Registered Training Organisation - 90965
Accredited Aviation Course conducted at ACMA on behalf of Melbourne School of Theology (MST)
MST details -  Cricos MST Provider Code 00691A ABN 58 004 265 016 Registered Training Organisation 3638
INTRODUCTION

The accredited courses conducted at ACMA are delivered on behalf of Registered Training Organisations (RTO’s) including Australian College of Ministries (ACOM – RTO 90965) and Melbourne School of Theology (MST – RTO 3638). ACMA operations are facilitated as a cooperative program between ACMA, ACOM, MST, JAARS/Wycliffe Bible Translators, Mission Aviation Fellowship (MAF) and Africa Inland Mission (AIM) – note page 15 for further information.

In addition, a number of non-accredited courses are also conducted at ACMA.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>STATUS</th>
<th>FULL TIME DURATION</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MISSION AVIATION FLIGHT</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificate IV in Aviation (Commercial Pilot Aeroplane Licence)</td>
<td>Accredited. Delivered under MST RTO 3638</td>
<td>150 Hour Integrated CPL 1 year</td>
<td>The 150 hour CPL is the nationally accredited training package for the Commercial Pilot Licence. This course includes Night VFR rating</td>
</tr>
<tr>
<td>Command Instrument Rating</td>
<td>Non accredited. CASA approved</td>
<td>8 weeks</td>
<td>Duration includes provision for self study of IREX</td>
</tr>
<tr>
<td>Advanced Flying</td>
<td>Non accredited</td>
<td>4 weeks</td>
<td>Includes airmanship, advanced airwork, terrain flying, advanced airstrip operations</td>
</tr>
<tr>
<td><strong>BIBLE/MISSION</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificate IV in Christian Ministry &amp; Theology</td>
<td>Nationally accredited Course Delivered under ACOM (NVR RTO 90965)</td>
<td>1 year (Nominal hours 440 – 500 depending on electives selected)</td>
<td>Course delivered on line and facilitated at ACMA May be taken full time or part time ACMA supports ACOM in offering this course.</td>
</tr>
<tr>
<td>Certificate in Mission Aviation</td>
<td>Non Accredited</td>
<td>Delivered as a series of seminars over a 1 year period</td>
<td></td>
</tr>
</tbody>
</table>

Note - Most mission aviation organisations require the equivalent of 1 year of Bible/Mission training.

AIRCRAFT ENGINEERING

ACMA is currently in discussions with RTO’s, who are approved by CASA for delivery of the Cert. IV in Aeroskills and Diploma courses leading to B1 licence outcomes.

For more detailed information, contact Admissions Manager, Delyse Searle at Delyse@acma.vic.edu.au

Note:
1. **Government subsidised places** (which attract reduced administration fees) at ACMA for Flight training are only available to Australian students who have not studied at a higher award than Certificate III. For further information about Government subsidised places please see page 22.

For other further information, contact Admissions Manager, Delyse Searle at Delyse@acma.vic.edu.au

2. Higher education awards in ministry are available at Melbourne School of Theology (MST) for those seeking training at diploma level or above. Details available from MST website – www.mst.edu.au
The Mission Aviation courses conducted at ACMA on behalf of ACOM and MST, will, by means of an integrated program of studies in Aviation, Biblical, Theological, Intercultural/MISSiological, and Ministry related disciplines, prepare men and women to minister effectively in the field of mission aviation. These Courses seek to integrate Biblical and theological study and reflection, ministry skills development, spiritual formation, personal development, and practical skills within a specialised defined area. They are founded on a Biblical, theological, ministry skills core, and possess a structure that allows students to concentrate in the areas of Mission Aviation Flight and Mission Aviation Engineering. It is expected that graduates from the Flight Course will be equipped to minister effectively as Commercial Pilots within a mission aviation context. Graduates from the Aircraft Engineering Training Program will be equipped to minister effectively as Aircraft Engineers within a mission aviation context.

The courses outlined in this manual are structured and timetabled as full-time courses. Students may undertake a program on a part-time basis, however great care must be taken by part-time students to ensure that their amended programs accord with the timetable and all course requirements.

**COURSE ACCREDITATION**

ACOM and MST are registered by the Australian Skills Quality Authority to offer the accredited courses listed on page 2.

**Youth Allowance, Austudy, and Abstudy** are available for the accredited courses for eligible full-time students. The flight course is also approved for international students, and AUSAID or the Endeavour Awards may be available for eligible overseas students.

**Please Note:**
1. Fee Help and HECS are not available for the courses listed on page 2.
2. Government subsidised training may be available for eligible Australian students enrolled in the accredited Flight and Engineering courses

See page 22 for further details.

Australian students applying for Youth Allowance / Austudy / Abstudy will need the following information for Centrelink:

**COURSE NAME AND CODE:**

- Certificate IV in Aviation (Commercial Pilot Aeroplane Licence) - AVI40108
- Certificate IV in Christian Ministry & Theology 30772QLD

**CENTRELINK APPLICATION**

**Flight Course** – Certificate IV in Aviation (Commercial Pilot Aeroplane Licence) AV140108 – 1 Year

As Melbourne School of Theology is the Registered training organisation (RTO) for the flight course you must nominate MST (and not ACMA) as the training provider in all communications with Centrelink in relation to the flight course.

**Bible/Mission Course** – Certificate IV in Christian Ministry & Theology 30772QLD – 1 Year

As the Australian College of Ministries is the Registered Training Organisation (RTO) for this course you must nominate ACOM (and not ACMA) as the training provider in all communications with Centrelink in relation to the Bible Course.
ENTRY REQUIREMENTS

Flight Courses

NOTE

Priority for flight training at ACMA is given to students enrolling in the Mission Aviation Flight Course. Applications from students who are not considering mission aviation may be considered, but all applications will be subject to meeting CASA requirements, as well as any requirements which ACMA may stipulate including interviews and assessments.

Students enrolling the Mission Aviation Flight Course (Certificate IV in Aviation) must meet the following entry requirements:

i) Display a stable Christian character, confirmed by three references.

ii) Demonstrate a consistent church life for at least one year immediately prior to application into the Course. This demonstration will be fulfilled by regular and active participation in the life and program of a local church.

iii) Demonstrate a readiness to seriously consider a mission aviation career as a mission pilot.

iv) Minimum educational requirements for entry into the flight course are as follows: Certificate IV in Aviation (Commercial Pilot Aeroplane Licence) AVI40108 - Year 10 or its equivalent. Applicants will also be evaluated with respect to maturity, aptitude and motivation. Applicants who have not completed Year 10 may be admitted on consideration of other factors.

(v) Demonstrate the capacity to develop the skills required to safely operate aircraft in a commercial environment. This will be assessed by a trial instructional flight prior to acceptance into the Course. Please contact us for further information about this trial flight. CASA also has a stipulation that under the Civil Aviation Regulations, a Commercial Pilot Licence holder must be not less than 18 years old.

(vi) Age – Certificate IV in Aviation (Commercial Pilot aeroplane Licence) – due to the above CASA requirements students may not enter this Course before reaching 17 years of age. For international students, the minimum age for commencement is 18 years.

(vii) Possess a current Australian Class 1 medical certificate issued by the Australian Civil Aviation Safety Authority (CASA) approved medical examiner. Only certain Doctors are approved by CASA to conduct the Class 1 medical. A list of these Doctors may be found on the internet at www.casa.gov.au. On the home page go to Services then Aviation medicals. International students also need to complete this medical examination. A listing of Doctors within your country approved to conduct this medical will also be found on the above website. Please Note - you need to obtain an ARN (Aviation Reference Number) before doing the medical. The applications for this form for the ARN can be found on the above CASA website under manual and forms. The form number is 1162. Please note this must be an Australian Class 1 CASA medical, to prove that you are fit to undertake commercial flying. A copy of this medical needs to be sent to us with your application.

(viii) Be able to meet the financial requirements as set out on pages 19 and following.
Attend an interview if required.

Students who possess a commercial Pilot Licence and seek to apply for Instrument Rating or Advanced Flying should contact the Admissions Manager for information on that training and entry requirements.

**Bible/Mission Courses**

The Bible/Mission training conducted at ACMA is structured to meet the requirements of students training for Mission Aviation. ACMA supports students enrolled in ACOM’s Vocational Education program. Full details on the ACOM course can be found in the ACOM Vocational Education Handbook available from [http://acom.edu.au](http://acom.edu.au).

Both the nationally accredited Cert. IV in Christian Ministry & Theology (30772QLD) and the non-accredited Certificate in Mission Aviation are available to Mission Aviation students and any others who desire the training.

Mission Aviation students will need to meet the entry requirements for the Mission Aviation course in which they are enrolling.

Non Mission Aviation students will need to complete a satisfactory interview with ACMA’s Bible/Mission Coordinator, as well as provide two references which confirm suitability for entry to the courses/s.

Higher level Bible/Mission courses (Diploma and above) are offered by Melbourne School of Theology. Details can be obtained from the MST website – [www.mst.edu.au](http://www.mst.edu.au)

**NOTE CAREFULLY**

As indicated on page 2, the sequence of training for full time students eligible for Government-funded places is critical. To avoid becoming ineligible for a Government-funded place, please discuss your proposed training program with the Admissions Manager.
**RESIDENTIAL REQUIREMENTS**

At the request of the mission aviation operators with whom the courses in this manual are conducted in partnership, **it is recommended that all full-time Mission Aviation students live in community in accommodation provided for a minimum of one year.** Australian Students must turn 18 in their first semester to be able to live at the provided accommodation at IBLP (Institute in Basic Life Principles – see page 10 for details of IBLP). NB. Overseas students must be of a minimum age of 18 at the time of course commencement.

If for any reason IBLP accommodation is not suitable for any student, assistance will be given to find alternative suitable accommodation.

**Accommodation Costs per year at IBLP**

Single and married units available mid January to mid December. Summer accommodation available for International students only.

Note carefully – accommodation at IBLP is on a one-semester renewable contract. Students are required to commit to a contract for the entire semester.

**Single Room** - Flight students – 48 weeks@$130 per week – accommodation only

Single rooms share bathroom/toilet facilities. The bathroom is between the 2 single rooms, and effectively serves as an ensuite to both rooms. All rooms are furnished.

There is a shared kitchen for student use.

**Married Couple Units** - Flight students – 48 weeks @ $160 per week – accommodation only

The married units consist of 2 rooms joined by an ensuite and passage way. Both rooms are fully furnished including linen.

There is a shared kitchen for student use.

**Family housing** – there is sometimes a house or a flat available at IBLP for ACMA use with rent ranging between $165 - $200 per week. Rent includes accommodation and utilities throughout the whole year, but not meals.

---

**COURSE CURRICULA AND FEES**

The curriculum for each Course is detailed in the following pages.

Details of fees are contained in the Course Fees section at the end of this Manual. The fees shown are accurate for the year listed on the front cover of this Manual and are in Australian dollars. Fees for future years may be expected to increase in line with normal annual increases, and will be published at the appropriate time.
INTERNATIONAL STUDENTS IN THE CERTIFICATE IV IN AVIATION (COMMERCIAL PILOT AEROPLANE LICENCE)

Melbourne School of Theology (RTO:3638; CRICOS 00691A) is the Registered Training Organisation.

A considerable number of International students from Europe, Asia, Africa, Korea, England, Sweden, India, Indonesia, Korea, Germany, Ireland, Switzerland and PNG have already graduated from the Mission Aviation Courses. International students should note the following information:

- The academic year commences in mid January.
  Second semester commences mid July.

- According to Immigration rules students must declare or prove (depending on their country of origin) that they have the first year fees in advance and in some cases for the entire course.
  Below are additional Government requirements in relation to personal expenses in addition to tuition fees.
  Applicant must have a return airfare to Australia for themselves plus any dependents coming with them, plus:
  $18,610AUD per year living costs for applicant, $6,515AUD per year for their partner, $3,720
  Please check the DIAC website www.immi.gov.au for further details.

- International students are responsible for Health Insurance while in Australia and are required by DIAC to have this cover. You need to obtain this Insurance before you will be able to obtain your visa. You need to obtain this Insurance from one of the following 5 Insurers:
  BUPA – www.bupa.com.au
  OSHC Worldcare - www.oshcworldcare.com.au
  Payment for the entire length of stay must be paid up front.
  Please check each of the above for the best cover for you or your family. eg. Medibank has a 12 month waiting period for obstetrics and pregnancy related services. This waiting period commences from the time that you arrive in Australia.

- There are established government fees for the education of children of International students. At the time of printing, these fees are $7,370 per year for primary school, $9,770 for Years 7-10, and $11,910 for higher secondary, plus other associated costs eg. Books, travel.

- Students for whom English is not their first language must demonstrate proficiency by either forwarding a transcript of their Year 12 or tertiary studies undertaken in English, or completing the IELTS examination. The minimum level for IELTS for our courses is 6.0 with a minimum of 6.0 in reading and writing. Information related to exam centres may be obtained from the student’s closest Australian Embassy or from the IELTS website www.ielts.org The test taken must be the academic test.
• Students and spouses may work up to 20 hours per week during term time. During semester we recommend no more than 10 hours. Over breaks students may work unlimited hours.

• Spouses of International students wishing to study full time for more than 3 months must obtain their own student visa.

• ACMA has no scholarships available for international students. This is due to the fact that the Christian community in Australia already subsidises tuition in these Courses. Financial aid may be available through AusAid, the Endeavour Awards, the World Bank, or philanthropic organisations. You should check with your nearest Australian Embassy or High Commission about the availability of the above in your country.

• If contacting the Australian Embassy in relation to AusAid you will need the following:
  Cricos Provider Code: Melbourne School of Theology 00691A
  Course Codes; Certificate IV in Aviation (Commercial Pilot Aeroplane Licence) (AV140108) {070957M}

• It is an Immigration requirement that International students enrolled in any of MST’s courses must undertake the course for which they have received a Confirmation of Enrolment and must work to complete their studies within the time period stated on that CoE. It is therefore important that students undertake the course as outlined in this manual.

• On arrival in Australia, unless personal arrangements have been made, students will be met at the airport and brought to their accommodation. On arrival at their accommodation they will be taken care of for the first few days and given orientation to their surrounding area. This will include such things as orientation to the banks and shopping centres. General written information about Lilydale will be given to them which they also will have received on acceptance. During the first week there will also be some days of formal Orientation.
### 2014 ANNUAL DATES – AUSTRALIAN CENTRE FOR MISSION AVIATION

<table>
<thead>
<tr>
<th>TERM 1</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon. Jan 13</td>
<td>Flight students commence</td>
</tr>
<tr>
<td>Mon Feb. 3</td>
<td>Bible/Mission students commence</td>
</tr>
<tr>
<td>Sat. Feb. 22</td>
<td>All students, together with their spouse and children, are required to attend the ACMA BBQ on this day at 4.00 pm – 8.00 pm at Coldstream.</td>
</tr>
<tr>
<td>Fri. Apr. 18 – April 27</td>
<td>EASTER BREAK</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TERM 2</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon April 28</td>
<td>Term 2 commences</td>
</tr>
<tr>
<td>Mon. Jul. 7 – Fri. Jul. 11</td>
<td>Mission Aviation Camp (required attendance by all students and full time Staff.</td>
</tr>
<tr>
<td>Sat. Jul. 12 – Sun Jul. 20</td>
<td>MID YEAR BREAK</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TERM 3</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon Jul 21</td>
<td>Term 3 commences</td>
</tr>
<tr>
<td>Sat. Sep. 6</td>
<td>ACMA Open Day - (required attendance by all Staff and Students)</td>
</tr>
<tr>
<td>Sat Sep 20 – Sun Sep 28</td>
<td>MID SEMESTER BREAK</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TERM 4</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon. Sep 29</td>
<td>Term 4 commences</td>
</tr>
<tr>
<td>TBA</td>
<td>MST Celebration &amp; Graduation (including ACMA graduates)</td>
</tr>
<tr>
<td>Fri Dec. 12</td>
<td>Term 4 flight and Bible/Mission training concludes</td>
</tr>
</tbody>
</table>

* Bible/Mission students see page 8 of ACOM Vocational Education Handbook for key dates
LOCATION AND DESCRIPTION

ACMA (Australian Centre for Mission Aviation) is situated at Coldstream airport, 96 Killara Rd., Coldstream. Coldstream is approximately 1 hour, 10 minutes east of Melbourne city. It is 1 hour 15 minutes drive from Melbourne International airport. All flight and Bible/Mission classes are taught at ACMA. The ACMA facilities consist of one large hangar, classrooms, briefing rooms, staff offices, amenities room and toilet facilities. The hangar is equipped with aircraft and aircraft components. Equipment utilised in flight training includes three flight training aircraft, two of which are equipped to IFR standards, and a flight simulator.

ACOM (Australian College of Ministries) has its headquarters at Level One, 3 Rider Boulevard, Rhodes, NSW 2138. It also has offices in other states of Australia.

MST (Melbourne School of Theology) – previously known as Bible College of Victoria - is situated in Wantirna which is a suburb approximately 45 minutes south east of Melbourne City. – 5 Burwood Highway, Wantirna (corner of Mountain Highway and Burwood Highway – check MST website for description of facilities.

IBLP (Institute in Basic Life Principles) where many of our aviation students are accommodated, is situated at 111 Mangans Rd., Lilydale. Lilydale is 1 hour east of Melbourne City, and 10 minutes from the ACMA facility at Coldstream airport. Early applications are advised to ensure accommodation.

Accommodation at IBLP
Single units share a bathroom with an opposite single room and are furnished. Married units have furniture and their own bathroom facilities. There is a shared kitchen for student use. Family houses have furniture for overseas students only. Other facilities include a gymnasium squash courts, basketball and tennis court and a fully equipped commercial kitchen.
Travel between campuses is the responsibility of the student, and is currently facilitated by means of car pooling.

HOUSING
It is recommended that aviation students live in community in accommodation provided for a minimum of one year in accordance with the policies detailed earlier under the paragraph titled “Residential Requirements”. Most mission aviation organisations recommend that future pilots and engineers include a period of community residence in their training program. Normally, there is sufficient on-campus housing available through ACMA at IBLP for all single students. Housing for married couples and families is in shorter supply, and is allocated by ACMA on a first-come basis determined by the order in which completed application papers are received. For this reason, students should apply as soon as they have decided to enrol in the Course. Housing at IBLP is considerably cheaper than elsewhere.

WEEKLY PROGRAM
The following information relates to the weekly program at ACMA for Mission Aviation students:

- All training is programmed Monday to Friday commencing at 8.15 am and normally concluding at 4.30 pm.
- Flight training is conducted at the Australian Centre for Mission Aviation at Coldstream Airfield, located 10 minutes drive from IBLP. Some modules (eg. night flying) are conducted at other
locations that have the required facilities. Weather may dictate that flight training has to be scheduled on some Saturdays and outside the normal 0815-1630 times.

- Bible/Mission training is predominantly conducted online with ACOM at times suited to the individual student. Scheduled class sessions and intensive seminars are conducted at ACMA on Friday afternoons, commencing at 1.00 pm.

- Other weekly activities which require a student’s attendance/involvement include:
  - Devotional sessions at the Mission Aviation Centre. (8.15 am each morning)
  - Work duties at the Mission Aviation Centre.
  - February ACMA BBQ, The Mission Aviation Camp, The ACMA Open Day/Mission Aviation Discovery (MAD) day, and other special events.

**ATTENDANCE**

All students use a sign-in/ sign-out sheet each day for OH&S purposes. In addition, Instructors will maintain a class attendance list. This is necessary for pastoral, administrative (due to Austudy and immigration requirements) and other academic reasons.

Students are expected to attend all classes. Minimum attendance of 85% in every class is required for a pass. In the case of anything less than this it will mean that the student will not pass their subject and will be notified of that risk. They will also be advised of their right to appeal. As a matter of courtesy Instructors should be notified of reasons for absences from class. Students who miss classes should complete a leave form obtainable in reception.
ENQUIRY PROCEDURE

Initial enquiries should be addressed to:

Admissions Manager
Australian Centre for Mission Aviation
PO. Box 223
COLDSTREAM VIC. 3770
Email Delyse at admissions@acma.vic.edu.au
Phone (03) 9739 0612 (International 61 3 9739 0612)
Fax (03) 9739 0922 (International 61 3 9739 0922)

APPLICATION PROCEDURE

All Mission Aviation applications should be addressed direct to the Admissions Manager at the above address.

Following initial receipt of a student’s application, reference forms will be sent by ACMA to the student’s nominated referees. When these references have been received back to us from the referees, and all details of a student’s application are complete, the application papers are circulated through the Applicants’ Committee for decision. Normally, provided that referees return their forms expeditiously, students can expect to receive a decision on their application within 4-6 weeks. The decision of the ACMA (or MST if enrolling in the Flight Course) Applicants’ Committee will then be subject to further interview and assessment as required by the relevant ACMA Instructors, which will normally be required in the month of November for Australian students. Any further requirements for assessment for International students will be advised. Following the successful completion of the assessment procedure a Letter of Acceptance will be forwarded. Final acceptance into the Course is then contingent upon meeting the financial requirements specified in this Manual.

Applications for beginning-of-year enrolments close mid August for Overseas students and January 5 for Australian students. To ensure placement, suitable accommodation, and time to time to complete aptitude and medical tests, earlier application is advised - applications can be submitted as early as 12 months in advance.

Due to accommodation restrictions and immigration processing, overseas married couples and married couples with children should apply by mid May.

Late applications will be considered. Consideration of late applications, amongst other things, will be subject to the availability of appropriate staff to undertake the required processing and assessments.

Application for mid year or other times of the year may be placed at any time.

For International Students who are accepted, accompanying your Letter of Acceptance will be a Confirmation of Enrolment Form which is the form you need to submit with your visa application to the Australian Embassy in your country. Some countries take up to 11 weeks to process visa applications. Student visa information can be found on www.immi.gov.au


Please note visa medicals are normally required.

Spouses of married students wishing to live at IBLP need to also fill out application papers, including the medical form, regardless of whether the spouse will be studying or not.
PART TIME STUDIES

For Australian students the Flight Courses can be taken on a limited part-time basis. However, students must recognise that electing to take a course part time may result in timetabling difficulties, and an increase in the hours required to achieve competence.

Bible/Mission subjects can be taken part time. Please contact the Admissions Manager for details on this.

STUDENT SUPPORT

Student support and Pastoral Care at ACMA takes a number of different forms:
* All students are assigned to a support group facilitated by one of the Instructional Staff members. Support groups meet on regular occasions with the intention of providing a strong framework for support, pastoral care, and personal development. Students seeking individual support should in the first instance contact their Support Group Leader. Students may also make appointments with other members of Staff as appropriate.
* The Overseas Student Officer for International students at ACMA is the Admissions Manager Delyse Searle. Contact details are on the front page of this manual plus additional information is given on arrival.
* Additional pastoral care is provided by means of scheduled appointments with our Pastoral Support Staff on an as required basis. Appointments are made through ACMA’s Receptionist.
* In cases where more in depth counselling is required students will be given contact details of approved, Accredited Counsellors.

COMPLAINTS AND APPEALS POLICY

Students may make appeals and complaints about academic and non-academic matters. Please refer to the relevant ACMA Academic Guidelines for details on the process for complaints and appeals on any Sexual Harassment matters and the ACMA Academic Handbook for any academic complaint or appeal.

RPL (Recognition of Prior Learning) AND MUTUAL RECOGNITION

ACMA and the RTO’s under whose authority ACMA operates recognise and accept the Qualifications issued by other registered training organisations based in any State/Territory of Australia and in some cases overseas. This can include a Statement of Attainment for specific modules or units of competency or may be a complete qualification.

DEFERRING, SUSPENDING OR CANCELLING A STUDENT’S ENROLMENT

Policy
ACMA only enables a student to defer or temporarily suspend their studies, including granting a leave of absence, during the course through formal agreement in certain limited circumstances.

Regulations
The student may only defer their enrolment on the grounds of:
* Compassionate or compelling circumstances

ACMA may temporarily suspend or totally cancel a student’s enrolment on the grounds of:
* Misbehaviour by the student.

Definitions
Compassionate or compelling circumstances include but are not limited to the following:
* Serious illness or injury, where a medical certificate states that the student was unable to attend classes and complete assessment
• Bereavement of close family members such as siblings, parents or grandparents (where possible a death certificate should be provided)
• Major political upheaval or natural disaster in the home country or district requiring emergency travel or preventing the student from continuing their studies;
• A traumatic experience which could include but is not limited to involvement in or witnessing of an accident, a crime committed against the student or the student has been a witness to a crime and this has impacted on the student (these cases should be supported by police or psychologists’ reports).

Misbehaviour includes but is not limited to:
• Taking unauthorized materials into a test;
• Submitting work for an assessment knowing it to be the work of another person;
• Improperly obtaining knowledge of an test paper and using that knowledge in the test;
• Arranging for another person to sit a test in the place of the candidate;
• Submitting a false medical certificate;
• Intimidation and/or sexual harassment;
• Unsatisfactory attendance or academic progress without compassionate or compelling reason and where lack of ability is not deemed to be the cause.
• Failure to pay course fees.
• Breach of visa conditions.

Procedures
• In the case of deferral for compassionate and compelling reasons students must submit a letter to the Manager of Academic Admissions (MAA) requesting deferral which explains the reason for the request. It must be accompanied by relevant evidence, such as a medical certificate.
• In the case of misbehaviour the relevant Training manager/CEO will write to the student identifying that there is a problem and requiring them to attend a meeting to discuss the situation. The RTO must also be advised and may be present at that meeting. The student is also entitled to bring a support person of their choice to that meeting. If the misbehaviour is of an academic nature the MAA will be present at the meeting. If there is no compelling or compassionate reason for the situation, a penalty appropriate to the misbehaviour will be placed on the student. That could range from one month probation to a two year suspension or cancellation of enrolment.
• The CEO will meet with the student again at the end of any probation or suspension period to determine if conditions have been met.
• All cases of suspension and cancellation for misbehaviour will be decided by the CEO on the recommendation of the relevant Training Manager and MAA if applicable).
• In the case of an overseas student, the Admissions Manager will inform the student that deferring, suspending or cancelling his or her enrolment may affect his or her student visa and the relevant RTO will notify the Secretary of DEST via PRISMS under section 19 of the ESOS Act.
• The CEO will inform the student of ACMA’s intention to suspend or cancel the student’s enrolment in the case of misbehaviour and notify the student that he or she has 20 working days to lodge an appeal. The suspension or cancellation will not take effect until the internal appeals process has been completed, unless extenuating circumstances relating to the welfare of the student apply.
• The Manager of Academic Administration will document all correspondence, meetings and decisions to be kept on the student’s file. All such documentation will also be copied to the RTO.
CO-OPERATING ORGANISATIONS

ACMA operations are facilitated as a cooperative strategy between, ACMA, ACOM (Australian College of Ministries), JAARS (the aviation/technical arm of Wycliffe Bible Translators, MAF (Mission Aviation Fellowship) MST (Melbourne School of Theology) and AIM (Africa Inland Mission) in the following capacities:

- ACOM is the Registered Training Organisation for the Bible/Mission accredited course delivered by ACMA on its behalf, and issues all qualifications relevant to that course.
- JAARS provides seconded staff to ACMA
- MAF operates the Flight Training Centre under its Air Operators Certificate issued by CASA, and provides the required resources and personnel to conduct the Flight courses according to the approved curricula and CASA requirements. MAF also provides Engineering Instructors.
- MST is the Registered Training Organisation for the accredited Flight Course delivered by ACMA on its behalf, and issues all qualifications relevant to that course.
- AIM (Africa Inland Mission) provides support with publicity.
- Wycliffe Bible Translators provides seconded staff to ACMA.
FLIGHT COURSES

1. AVI40108 CERTIFICATE IV IN AVIATION
   (COMMERCIAL PILOT AEROPLANE LICENCE)
   1 Year COURSE (150 hour CPL)

2. COMMAND ISTRUMENT RATING
   8 WEEK COURSE

3. ADVANCED FLYING
   4 WEEK COURSE

COURSE INFORMATION 2014

NOTE: The Certificate IV in Aviation course is structured to incorporate the 150-hour CASA – approved integrated CPL. **It is therefore strongly recommended that students do not engage in any flight training prior to enrolment.** To do so may jeopardise your eligibility for the 150-hour CPL and incur significant additional expenditure to complete a 200 hour CPL syllabus. Training elsewhere may also mean extra hours may be needed to reach mission aviation training standard.

**ALSO NOTE** that all flight training undertaken while enrolled as a student in this course must be completed at ACMA, COLDSTREAM.
# STANDARD 4 SEMESTER CURRICULUM FOR MISSION AVIATION (FLIGHT)

<table>
<thead>
<tr>
<th>BIBLE/MISSION TRAINING</th>
<th>FLIGHT TRAINING</th>
<th>POST – CPL TRAINING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate IV in Christian Ministry &amp; Theology (30772QLD)</td>
<td>Certificate IV in Aviation (Commercial Pilot Aeroplane Licence) AVI40108</td>
<td>Command Instrument Rating including IREX theory (8 weeks)</td>
</tr>
<tr>
<td>1 Year (May be taken full time or concurrently with Flight training)</td>
<td>1 Year of flight training leading to Commercial Pilot Licence. The Course covers all components of the approved 150 hour CPL course in the CASA Day VFR Syllabus including: BAK Theory GFPT PPL Theory PPL Training CPL Theory CPL Training</td>
<td>Advanced Flying</td>
</tr>
<tr>
<td>* Unity in Diversity</td>
<td>* Command Instrument Theory including IREX (8 weeks)</td>
<td>* Airmanship</td>
</tr>
<tr>
<td>* Unpacking the OT</td>
<td>* Physical Training</td>
<td>* Advanced Airwork</td>
</tr>
<tr>
<td>* Unpacking the NT</td>
<td>* Remote Area Navigation</td>
<td>* Terrain Flying</td>
</tr>
<tr>
<td>* Spiritual Formation</td>
<td>* Night VFR Rating</td>
<td>* Airstrip Operations (4 weeks)</td>
</tr>
<tr>
<td>* Christian Vantage Point</td>
<td></td>
<td>Aircraft Maintenance Seminar</td>
</tr>
<tr>
<td>* Communicate the Word</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Building Relationship Skills</td>
<td>In addition, students in this course complete: Physical Training</td>
<td></td>
</tr>
<tr>
<td>* Small Group Ministry</td>
<td>Remote Area Navigation Night VFR Rating</td>
<td>(3 day intensive)</td>
</tr>
<tr>
<td>* Community Mission</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Direct entry for this program is available only to students who hold a minimum of a Private Pilot Licence and have passed ALL CPL theory exams prior to commencing the course.

<table>
<thead>
<tr>
<th>BIBLE/MISSION TRAINING</th>
<th>FLIGHT TRAINING</th>
<th>POST – CPL TRAINING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate IV in Christian Ministry &amp; Theology (30772QLD)</td>
<td>Certificate IV in Aviation (Commercial Pilot Aeroplane Licence) AVI40108</td>
<td>Command Instrument Rating including IREX theory (8 weeks)</td>
</tr>
<tr>
<td>1 Year</td>
<td>PIC hours as required</td>
<td>Advanced Flying</td>
</tr>
<tr>
<td>(May be taken full time or concurrently with Flight training)</td>
<td>CPL Training</td>
<td>* Airmanship</td>
</tr>
<tr>
<td>* Unity in Diversity</td>
<td>Physical Training</td>
<td>* Advanced Airwork</td>
</tr>
<tr>
<td>* Unpacking the OT</td>
<td>Remote Area Navigation (optional)</td>
<td>* Terrain Flying</td>
</tr>
<tr>
<td>* Unpacking the NT</td>
<td>Night VFR Rating</td>
<td>* Airstrip Operations</td>
</tr>
<tr>
<td>* Spiritual Formation</td>
<td></td>
<td>(4 weeks)</td>
</tr>
<tr>
<td>* Christian Vantage Point</td>
<td></td>
<td>Aircraft Maintenance Seminar</td>
</tr>
<tr>
<td>* Communicate the Word</td>
<td></td>
<td>(3 day intensive)</td>
</tr>
<tr>
<td>* Building Relationship Skills</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Small Group Ministry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Community Mission</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificate in Mission Aviation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Requires successful completion of a series of seminars targeted to mission life and the ministry of mission aviation.
COURSE FEES

The following fees are for the year 2014. Some fees published in this manual may be subject to cost increases during the year that are beyond the control of ACMA. As an example, flight fees may increase as a result of increase in the cost of aviation fuel.

Fees for future years are expected to increase in line with normal annual increases and will be published at the appropriate times.

INTERNATIONAL STUDENTS
To the following fees, International Students need to add $764.00 per year for Overseas Tuition Insurance and Administration.
GENERAL FEE POLICIES FOR MISSION AVIATION STUDENTS

PLEASE STUDY THIS SECTION CAREFULLY

Students entering the Mission Aviation Courses face a high financial load. Over the years in which the Mission Aviation Course has been operating, one factor relating to students’ finances is starkly evident – students who commence the Course with inadequate or unsure financial provision either drop out, struggle continually, or place themselves under undue stress. None of these results is satisfactory for the student or his/her fellow students.

In order to avoid repeating the difficulties we have observed, the following policies related to students in the Mission Aviation Course are effective.

1. Fees for students in the Mission Aviation Course include the following three components:

   (a) Fees if doing Bible/Mission course as applicable.

   (b) Mission Aviation Course Fees, which include:
      - Tuition fees
      - Administration fees
      - All flight related costs including flight theory sessions, briefings, dual instruction, and solo flying. Flight fees are set by and paid through ACMA to MAF as our flight training provider.

   (c) Other costs payable by the student on an as-required basis, such as textbooks, uniforms, tools, and flight equipment including headsets and navigational equipment.

2. All students entering the Mission Aviation Courses must, prior to the commencement of each semester, demonstrate the capacity to pay that semester’s Course Fee in full by the end of that semester.

   Payment for the entire course cannot be made up front. However, payment for each semester may be made up front.

   Payment of fees is according to the following:

   - Payment of semester Course Fee in advance during the first week of the semester.
   - Upfront (deposit) payment of $1,000 tuition payable on enrolment day and signing of an authority for automatic bank transfer payments so that all fees will be fully paid no later than one week prior to the end of semester.

3. Flight Students will not be permitted to enrol in any semester unless all fees for the previous semester have been paid in full.

   Additionally, Flight Students must, prior to commencing their flight training, either:
   (1) Deposit their full Flight Fees for the semester into the ACMA Flight Account. This includes the full amount for each module in which they are enrolled.
   (2) OR have signed a Flight Training Agreement (FTA) between the student, ACMA and MAF for regular monthly payments. Students will only be rostered for flight training while their FTA payments are up to date.
All students should note the following:

A student whose enrolment is accepted on the basis of the establishment of a direct debit facility may not cancel that facility without the approval of the CEO of ACMA. Cancellation without approval, or notice that insufficient funds are in the student’s account to pay the direct debit, will result in immediate suspension of the student’s enrolment.

4. The fees detailed on following pages are calculated on the basis that the student is enrolled full-time in the respective program. Course Fees include the administration fees and tuition. Fees do not include provision for textbooks, uniforms or special equipment for students in the Flight Course. Typical expectations for some of these items are shown on the following pages.

6. Fees listed have been prepared with as much accuracy as possible at the time of publication. However, some costs are not directly controlled by ACMA and may be subject to change at short notice.

PLEASE NOTE that all fees shown are for this current year only. Fees indicated for future years are in current year terms only – students should expect normal annual increases in future years.

7. For students resident at IBLP accommodation fees are paid to ACMA on a separate invoice.

Students living at IBLP should note the following:

Single Students and Married Couples

1. Meals exclude the weekends and weektime lunches and breakfasts. These meals can be self catered for in the Dormitory Kitchen at IBLP. – suggested costing - $30 per week
2. Students living at IBLP outside of ACMA’s normal term dates need to add appropriate amounts to their IBLP fees for the additional time, as published under “Vacation Charges for Students” in the IBLP Fees Schedule.
3. Meals are not provided outside of ACMA’s normal term dates. Students may cook their own meals during these times in the IBLP Dormitory kitchen.

Family Houses and Flats

- Family houses as mentioned on page 6 are rented for the entire year. Fees include accommodation and utilities throughout the whole year, but not meals. These houses are available from the end of the first week in January and need to be vacated at the end of the student’s occupancy at the end of December.
SOURCES OF FUNDING

Some of the ways that students fund their training includes:

- Austudy / Youth Allowance (Australian students only)
- Some Overseas students are able to access scholarships from their own Government.
- Taking out a bank loan
- Using equity in a house loan
- Support from local church, family and friends
- Contacting different Christian agencies that may be able to support them.
- Personal savings

GOVERNMENT SUBSIDISED PLACES AT ACMA

Requirements
You must be an ELIGIBLE STUDENT ie.
- You must be an Australian citizen or Permanent Residency (PR) holder.
- If you are under 20 years on 1 Jan 2014, there are no additional requirements
- If you are 20 years or over on 1 Jan 2014, you can only receive a government-subsidised place for enrolment in a course that is a higher qualification than the highest accredited qualification already held. For instance, if you already hold an accredited Cert. IV in something, you cannot get a government-funded place for a Certificate IV in Aviation, but you can get one for eg. an accredited Diploma

NB Eligible students are advised to contact ACMA Admissions Manager in relation to subsidy available.

REFUND POLICY
Refund of the Administration Fee and the Tuition Fee for students withdrawing from a course during the semester will be according to the following policy:

Administration Fee
- Up to the end of the first week of the semester, refund of 50% of the Administration Fee for that semester will be made.
- There will be no refund of the Administration Fee after the end of the first week

Tuition Fee
1. Up to the end of the first week of the semester, the Tuition Fee will be refunded in full.
2. After the end of the first week of the semester, refund of the Tuition Fee will only be made for the competencies for which training has not yet commenced.
3. Special consideration may be given for a student who seeks a refund of fees due to exceptional circumstances and compassionate grounds, specifically:

   - Inability to obtain a student visa;
or
   - Illness or disability; or
   - Death of the student or a close family member; or
   - A political, civil or natural event which prevents the student’s attendance
A student seeking refund on these grounds must make a written claim to the ACMA CEO.

Any refund approved will:

- Be made in Australian dollars
- Be made within four weeks of ACMA receiving a written request
- State the way in which the refund amount was calculated.

4. No refund will be given if the student’s visa is cancelled due to breach of visa requirement.
# ACMA FLIGHT COURSE FEES

For Cert. IV in Aviation (150 hour CPL) and Post-CPL Flight Training

**NOTE**
1. These figures do not include Flight training. Consult last page for typical flight costs.
2. These figures do not include accommodation – see page 6 for accommodation costs.

<table>
<thead>
<tr>
<th>Bible/Mission Training</th>
<th>1. Cert. IV in Christian Ministry &amp; Theology (30772QLD)</th>
<th>$400/unit of competency (9 competencies)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2. Certificate in Mission Aviation</td>
<td>$45/seminar (maximum 10 Seminars)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Certificate IV in Aviation (Commercial Pilot Aeroplane Licence)</th>
<th>Admin Fees*</th>
<th>$4900 (please see Note 1. below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td></td>
<td>$150</td>
</tr>
<tr>
<td>Admin Fees</td>
<td></td>
<td>$490</td>
</tr>
<tr>
<td>Non Flight Tuition Fee</td>
<td></td>
<td>$150</td>
</tr>
<tr>
<td>(Physical Training)</td>
<td></td>
<td>$150</td>
</tr>
<tr>
<td>Aircraft Maintenance Seminar</td>
<td></td>
<td>$490</td>
</tr>
<tr>
<td>International students</td>
<td></td>
<td>$5540</td>
</tr>
<tr>
<td>Australian students</td>
<td></td>
<td>$1940</td>
</tr>
<tr>
<td>Semester 2</td>
<td></td>
<td>$4900 (please see Note 1. below)</td>
</tr>
<tr>
<td>Admin Fees</td>
<td></td>
<td>$490</td>
</tr>
<tr>
<td>Non Flight Tuition Fee</td>
<td></td>
<td>$150</td>
</tr>
<tr>
<td>(Physical Training)</td>
<td></td>
<td>$150</td>
</tr>
<tr>
<td>Aircraft Maintenance Seminar</td>
<td></td>
<td>$490</td>
</tr>
<tr>
<td>International students</td>
<td></td>
<td>$5540</td>
</tr>
<tr>
<td>Australian students</td>
<td></td>
<td>$1940</td>
</tr>
<tr>
<td>Post – CPL Flight Training</td>
<td>Admin Fees*</td>
<td>$4900 (please see Note 1. below)</td>
</tr>
<tr>
<td>Command Instrument Rating</td>
<td></td>
<td>$4900</td>
</tr>
<tr>
<td>Advanced Flying</td>
<td></td>
<td>$1300</td>
</tr>
</tbody>
</table>

**POST – CPL FLIGHT TRAINING**

<table>
<thead>
<tr>
<th>Admin Fees*</th>
<th>$4900 (please see Note 1. below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>International students</td>
<td>$4900</td>
</tr>
<tr>
<td>Australian students</td>
<td>$1300</td>
</tr>
</tbody>
</table>

**NOTE** – 1. All Australian students enrolled in the Mission Aviation Courses are eligible to receive a scholarship/bursary which reduces the Administration fee paid by the student to $1300.

* Administration Fees in the Flight Course are directed towards the fees paid by ACMA for the conduct of the course, including accreditation and audit fees levied by the various government authorities.

## PART TIME STUDENTS PAY AN ADMIN FEE OF $330 PER SEMESTER

Students in the **Flight Course** can also expect additional expenditure for the following items:

- **Headset**  $250-$700 – This will be required at the beginning of flight training
- **BAK/CPL Theory Texts** - refer to textbooks on page 27
- **CASA documents, flight maps, and navigational equipment**  $900
- **ACMA Flight Uniform - $300.** This is required of all students in the Flight Stream, and is to be worn at all times when at the Mission Aviation Centre or under instruction. The uniform includes 3 shirts with epaulettes, flight jumper, jacket and cap (cap optional). The uniform will be ordered during Week 1. As part of the flight uniform, students are to provide their own navy blue trousers and black shoes. (Note – sneakers are not acceptable footwear for flight.)
- **CASA theory examination fees.** These approximate: $1100
- **Flight students also need to provide their own gear suitable for Physical Training, including footwear that is appropriate for jogging, aerobics, and for use in the gymnasium.
THE STANDARD ADVANCED STANDING CERTIFICATE IV IN AVIATION (150 HOUR CPL) PLUS POST – CPL FLIGHT TRAINING
FOR STUDENTS WITH MINIMUM PPL PLUS ALL CPL THEORY

1. THESE FIGURES DO NOT INCLUDE FLIGHT TRAINING COSTS. CONSULT LAST PAGES FOR TYPICAL FLIGHT COSTS
2. THESE FIGURES DO NOT INCLUDE ACCOMMODATION – SEE PAGE 6 FOR ACCOMMODATION COSTS

<table>
<thead>
<tr>
<th>Bible/Mission Training</th>
<th>$400/unit of competency (9 competencies)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Cert. IV in Christian Ministry &amp; Theology (30772QLD)</td>
<td></td>
</tr>
<tr>
<td>2. Certificate in Mission Aviation</td>
<td>$45/seminar (maximum 10 Seminars)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Certificate IV in Aviation (Commercial Pilot Aeroplane Licence – 150 hour) plus post-CPL flight training</th>
<th>Admin Fees/Semester $4900 (please see Note 1. below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note – The time taken to complete this course will depend on the standard of training and aeronautical experience of the student on entry to the course</td>
<td></td>
</tr>
<tr>
<td>Admin Fees/Semester</td>
<td>$4900 (please see Note 1. below)</td>
</tr>
<tr>
<td>Non Flight Tuition Fee</td>
<td>$150</td>
</tr>
<tr>
<td>Physical Training</td>
<td>$490</td>
</tr>
<tr>
<td>Aircraft Maintenance Seminar</td>
<td>$150</td>
</tr>
<tr>
<td>International students</td>
<td>Total $5540</td>
</tr>
<tr>
<td>Australian students</td>
<td>Total $1940</td>
</tr>
<tr>
<td>Additional semesters as required</td>
<td>Admin Fees/Semester $4900 (please see Note 1. below)</td>
</tr>
<tr>
<td>International students</td>
<td>Total $4900</td>
</tr>
<tr>
<td>Australian students</td>
<td>Total $1300</td>
</tr>
</tbody>
</table>

NOTE –

1. All Australian students enrolled in the Mission Aviation Course are eligible to receive a scholarship/bursary which reduces the Administration Fee per semester paid by the student to $1300
2. Please see notes on previous page relating to additional expenditure for Flight Students.
IMPORTANT NOTE ABOUT FLIGHT TRAINING AT ACMA

The flight training detailed on the following pages relates to the unique courses delivered at ACMA. ACMA is a specialist flight training organisation. The course structure has been determined in close consultation with the major mission aviation operators, and is designed to produce graduates who meet their standards without having to complete significant additional post-CPL flight training.

Please note the following important factors relating to the courses detailed on the following pages:

1. Graduates who complete all of the modules receive
   + Certificate IV in Aviation (Commercial Pilot Licence)
   + Night VFR Rating
   + Single Engine Command Instrument Rating
   + Experience in Remote Area Flying
   + Advanced flying, which equips graduates to operate on marginal airstrips and over terrain typically encountered in mission aviation.

2. The CPL training incorporated into the course follows the structure of the approved integrated 150 hour CPL.

3. Total hours to complete the entire course are 245, including 150 hour CPL and post-CPL Flight training. This includes 211 hours of log-able flight time and an additional 34 hours in the motion Redbird FMX Flight Simulator.

4. The course includes significant hours in the Redbird Simulator during the early modules to maximise training effectiveness and minimise the hours required in the aircraft. This approach has proven to be the most cost effective in the major full time flight training programs around the world, and is considered to be industry best practice.
FLIGHT TRAINING FEES 2014
For Cert. IV in Aviation (150 hour CPL)

Please note the following important points:
1. The fees below are prepared by MAF as ACMA’s flight training provider.
2. Flight training has been divided into modules. Students may not commence flight training in any semester unless an agreed Flight Training Agreement (FTA) has been signed. At any time when a student fails to comply with the FTA, training will be immediately suspended.
3. The Estimated Module Fee includes the cost of flight training in that module including pre and post flight training briefings.
4. Some students may require additional hours (and therefore funds) to complete a module. In this case, additional costs will be charged at the rates stipulated in the student’s FTA.

<table>
<thead>
<tr>
<th>MODULE #</th>
<th>CONTENT</th>
<th>BRIEFINGS (hours)</th>
<th>MINIMUM HOURS</th>
<th>AIRCRAFT</th>
<th>ESTIMATED MODULE FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>To first solo</td>
<td>9</td>
<td>7.0 Redbird FMX 7.3D 0.2S</td>
<td>Redbird FMX sim FDMC FDMC</td>
<td>$ 3,682.00</td>
</tr>
<tr>
<td>2</td>
<td>First solo to area solo</td>
<td>3.5</td>
<td>3.0 Redbird FMX 4.6D 4.0S</td>
<td>Redbird FMX sim FDMC FDMC</td>
<td>$ 2,529.50</td>
</tr>
<tr>
<td>3</td>
<td>Area solo to GFPT/RPL*</td>
<td>7.5</td>
<td>3.0 Redbird FMX 7.0D 7.0S 1.0 Sim (log-able)</td>
<td>Redbird FMX sim FDMC FDMC</td>
<td>$ 4,237.50</td>
</tr>
<tr>
<td>4</td>
<td>GFPT/RPL Test</td>
<td>0.5</td>
<td>1.5 Test</td>
<td>FDMC</td>
<td>$ 557.50</td>
</tr>
<tr>
<td>13 A</td>
<td>C172 endorsement</td>
<td>2.0</td>
<td>4.5D</td>
<td>C172</td>
<td>$ 1,385.00</td>
</tr>
<tr>
<td>5</td>
<td>GFPT/RPL to PPL</td>
<td>10</td>
<td>16.0 Redbird FMX 14.1D 5.2S 1.0 Sim (log-able)</td>
<td>Redbird FMX sim C172 C172 Redbird FMX</td>
<td>$ 6,893.00</td>
</tr>
<tr>
<td>6</td>
<td>PPL Test</td>
<td>1.0</td>
<td>3.0 Test</td>
<td>C172</td>
<td>$ 1,005.00</td>
</tr>
<tr>
<td>7</td>
<td>PIC (Pilot in Command)</td>
<td>1.5</td>
<td>25.0S (15) FDMC (10) C172</td>
<td>$ 4,500.00</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>IFR NVFR Navaids</td>
<td>4</td>
<td>4.0 Sim (log-able)</td>
<td>Redbird FMX</td>
<td>$ 1,080.00</td>
</tr>
<tr>
<td>9</td>
<td>NVFR</td>
<td>3</td>
<td>5.0 Redbird FMX 7.2D 1.0S</td>
<td>Redbird FMX sim C172 C172</td>
<td>$ 3,071.00</td>
</tr>
<tr>
<td>10</td>
<td>NVFR Test</td>
<td>1.0</td>
<td>2.0 Test</td>
<td>C172</td>
<td>$ 805.00</td>
</tr>
<tr>
<td>13 B</td>
<td>C206 Endorsement</td>
<td>2</td>
<td>4.5D</td>
<td>C 206</td>
<td>$ 2,105.00</td>
</tr>
<tr>
<td>14</td>
<td>Remote Area Safari</td>
<td>4</td>
<td>15D 5S (10) C206 (5D 5S) C 172</td>
<td>$ 6,890.00</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>PIC DAY/NVFR Navs</td>
<td>4</td>
<td>24S (10) FDMC (14) C172</td>
<td>$ 4,440.00</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>CPL</td>
<td>4.0</td>
<td>10.5D</td>
<td>C206</td>
<td>$ 4,855.00</td>
</tr>
<tr>
<td>19</td>
<td>CPL Test</td>
<td>1.5</td>
<td>3.5 D</td>
<td>C 206</td>
<td>$ 1,852.00</td>
</tr>
</tbody>
</table>

Airport & Airways Fees $ 800.00
Night Flying Loading $ 400.00
Ground School (BAK/PPL/CPL) $ 3,600.00
Coldstream Operations Fee $ 2,600.00
Textbooks and stationary $ 850.00
Safari Fee $ 420.00

TOTAL $58,558.00

* RPL refers to the Recreational Pilot Licence being introduced by CASA on 4 December 2013 which will replace the GFPT.

Version 1, 2014 27
FLIGHT TRAINING FEES 2014
FOR POST-CPL FLIGHT TRAINING

* Command Instrument Rating

* Advanced flying

Please note the following important points:
1. The fees below are prepared by MAF as ACMA’s flight training provider.
2. Flight training has been divided into modules. Students may not commence flight training in any semester unless an agreed Flight Training Agreement (FTA) has been signed. At any time when a student fails to comply with the FTA, training will be immediately suspended.
3. The Estimated Module Fee includes the cost of flight training in that module including pre and post flight training briefings.
4. Some students may require additional hours (and therefore funds) to complete a module. In this case, additional costs will be charged at the rates stipulated in the student’s FTA

<table>
<thead>
<tr>
<th>Module</th>
<th>Content</th>
<th>Briefings (hours)</th>
<th>Minimum hours</th>
<th>Aircraft</th>
<th>Estimated Module Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>16</td>
<td>Command Instrument Rating</td>
<td>16.0</td>
<td>15Sim (log-able)</td>
<td>Redbird FMX C172</td>
<td>$9,624.00</td>
</tr>
<tr>
<td>17</td>
<td>CIR test</td>
<td>1.0</td>
<td>2.5D</td>
<td>C172</td>
<td>$1,067.50</td>
</tr>
<tr>
<td>18</td>
<td>Advanced Flying</td>
<td>11</td>
<td>1.0Sim (log-able) 1.3S 4.0D 7.0D</td>
<td>Redbird FMX C206 C172 C206</td>
<td>$5,146</td>
</tr>
</tbody>
</table>

Airport & Airway Fees  $400.00
Ground School (IREX)  $900.00
Coldstream Operations Fee  $950.00
Textbooks and stationery  $ 150

TOTAL  $18,238.50
CURRENT HOURLY RATES AT TIME OF PUBLICATION

SOLO
DVFR aircraft $155 / hour (FDMC + C172)
NVFR / IFR aircraft $210 / hour (C172)
CPL aircraft $340 / hour (C206)
Advanced Training aircraft $300 / hour (C206)
Log-able simulator $ 90 / hour (Redbird FMX)
Non-Log-able simulator $ 10 / hour (Redbird FMX)

DUAL
DVFR dual $ 270 / hour (FDMC + C172)
$ 430 / hour (C206)
$ 360 / hour (C206 in advanced training)
NVFR / IFR dual $ 305 / hour (C172)
Log-able sim dual $ 185 / hour (Redbird FMX)
Non-Log-able sim dual $ 130 / hour (Redbird FMX)

INSTRUCTOR RATES AND TEST FEES
Briefings $85 / hour
Instructor Day $90 / hour
Instructor Night $95 / hour
Instructor IFR $95 / hour
GFPT/RPL,PPL,NVFR Test Fee: $110 each
CIR, CPL, Test Fee: $220 each

EXPERIENCE BREAKDOWN AT COURSE CONCLUSION
Total Aeronautical Experience - 211.0 hours (with Non-Log-able sim time = 245.00)

Flight Time
Dual 116.3 hours
Solo 72.7 hours
Total 189.0 hours

Instrument time
Simulator 22.0 hours
Flight 24.0 hours
Total 46.0 hours

Night Time
Dual 9.0 hours
Solo 5.0 hours
Total 14.0 hours

NOTE 1. These rates are current rates provided by MAF at the time of publication and may be subject to change.
2. The above estimates do not include CASA charges for the issue of licences/ratings.
3. See page 24 for additional aviation costs
4. NVFR – there is a likelihood of additional costs to this training segment due to the need to pay for remote night training accommodation costs.
5. Briefings include ground tuition along with pre and post flight briefings in individual and group sessions.
6. The Safari module (#14) costs do not include miscellaneous personal and accommodation costs incurred during the Safari
7. FDMC is manufactured by Flight Design and is a certified light sport aircraft (LSA).